

**ZANESVILLE BOARD OF EDUCATION
ORGANIZATIONAL MEETING**

January 12, 2021

Mrs. French, President Pro Tem called the meeting to order @ 6:00 p.m. Those answering roll call: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. Also present were Mr. Baker, Superintendent and Mr. Young, Treasurer.

#21-001 NOMINATION OF PRESIDENT

Mr. Swope nominates Mrs. French to serve as President during 2021.

#21-002 CLOSING OF NOMINATIONS

Mr. Swope moved and Mr. Bunting seconded that the nominations be closed for President during 2021.

Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President Pro Tem declared motion carried.

#21-003 ELECTION OF PRESIDENT

Mr. Bunting voted for Mrs. French.

Mrs. French voted for Mrs. French

Mr. Hickman voted for Mrs. French.

Mr. Swope voted for Mrs. French.

Mr. Baldwin voted for Mrs. French.

Mrs. French was elected president.

#21-004 NOMINATION OF VICE PRESIDENT

Mr. Swope nominates Mr. Bunting to serve as Vice President during 2021.

#21-005 CLOSING OF NOMINATIONS

Mr. Swope moved and Mr. Baldwin seconded that the nominations be closed for Vice President during 2021.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting. President declared motion carried.

#21-006 ELECTION OF VICE PRESIDENT

Mr. Hickman voted for Mr. Bunting.

Mr. Swope voted for Mr. Bunting.

Mr. Baldwin voted for Mr. Bunting.

Mr. Bunting voted for Mr. Bunting.

Mrs. French voted for Mr. Bunting.

Mr. Bunting was declared vice president.

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#21-007 SET DATE, TIME, AND PLACE FOR REGULAR MEETINGS

Mr. Swope moved and Mr. Bunting seconded to set date (3rd Thursday), time (6:00 p.m.) and place (Administration Building or by schedule) for Regular Board Meetings (2021).

Those voting aye: Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman.
President declared motion carried.

#21-008 ESTABLISH SERVICE FUND

Mr. Bunting moved and Mr. Swope seconded to establish Service Fund for Board Members (maximum of \$20,000.00).

Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#21-009 AGENDA FOR REGULAR MEETING

Mr. Swope moved and Mr. Bunting seconded to approve Agenda for Regular Board Meetings

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Introduction of Guests
- E. ZEA
Presentations/Comments
- F. Student Reports/Updates
- G. Zanesville Community High School
Presentations/Comments
- H. Report of Board of Education
Legislative and Other Topics
Public Participation
- I. Report of Treasurer
- J. Superintendent's Report
Personnel Recommendations
Business Recommendations
Other Recommendations
- K. Report/Discussion Items
Principal Reports (when meeting is held at buildings)
- L. Board Committee Updates
Legislative Liaison
Student Achievement Liaison
Audit Committee
Insurance Committee
Buildings & Grounds Committee
- M. Closing Comments
- N. Executive Session
- O. Adjournment

Those voting aye: Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin.
President declared motion carried.

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#21-010 INVESTING OF FUNDS

Mr. Swope moved and Mr. Hickman seconded that authorization be given for the Treasurer to invest funds at the best rates available during the 2021 calendar year.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting. President declared motion carried.

#21-011 INTEREST DISTRIBUTION

Mr. Swope moved and Mr. Baldwin seconded to approve the distribution of interest as follows:

Park National Bank Investment Account - **
Park National Bank - **
Park National Bank – Fund 024-9700 District Health Account
Park National Bank – Fund 024-9701 District Dental Account
StarOhio Investment Account- General Fund
StarOhio Plus Investment Account – General Fund

** Interest will be distributed to the following funds based upon their end of the month cash balance: General Fund, Auxiliary Funds, Health Fund and Dental Fund.

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French. President declared motion carried.

#21-012 ADVANCE IN TAXES

Mr. Bunting moved and Mr. Swope seconded that authorization be given for the Treasurer to request advances as needed from the County Auditor for real estate and personal taxes.

Those voting aye: Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman. President declared motion carried.

#21-013 AUTHORIZATION TO PAY BILLS

Mr. Bunting moved and Mr. Baldwin seconded that authorization be granted to the Superintendent, or his designee, and Treasurer to process and pay bills prior to Board approval, to be submitted at next regular meeting.

Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#21-014 CALAMITY DAYS

Mr. Swope moved and Mr. Hickman seconded that authorization be granted to the Superintendent, or his designee, to declare calamity days, as and when needed.

Those voting aye: Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

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#21-015 EMERGENCY DECLARATIONS

Mr. Swope moved and Mrs. French seconded that the Zanesville Board of Education declare that the Emergency Requirements of the Zanesville City School District are for the current operating expenses.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting. President declared motion carried.

#21-016 LEGISLATIVE LIAISON

Mr. Swope moved and Mrs. French seconded that Mr. Baldwin, be appointed to serve as Legislative Liaison during calendar year 2021.

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French. President declared motion carried.

#21-017 STUDENT ACHIEVEMENT LIAISON

Mr. Bunting moved and Mr. Hickman seconded that Mrs. French, be appointed to serve as Student Achievement Liaison during calendar year 2021.

Those voting aye: Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman. President declared motion carried.

#21-018 BOND COVERAGE

Mr. Swope moved and Mr. Bunting seconded to approve Bond Coverage (\$20,000 each) for the President of the Board and Superintendent, and \$50,000 for the Treasurer.

Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#21-019 AUDIT COMMITTEE

Mr. Bunting moved and Mr. Baldwin seconded to appoint one (1) Administrator: Mr. Young, and two (2) Board Members: Mr. Hickman and Mr. Swope to serve on the Audit Committee.

Those voting aye: Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#21-020 INSURANCE REPRESENTATIVE

Mr. Bunting moved and Mrs. French seconded to appoint one (1) Board Member: Mr. Swope, to serve on the Insurance Committee.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting. President declared motion carried.

#21-021 BUILDINGS AND GROUNDS COMMITTEE

Mr. Swope moved and Mrs. French seconded to appoint two (2) Board Members: Mr. Bunting and Mr. Swope, to serve on the Buildings and Grounds Committee.

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French. President declared motion carried.

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#21-022 BUSINESS ADVISORY COUNCIL

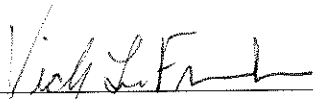
Mr. Swope moved and Mrs. French seconded to appoint one (1) Board Members: Mr. Baldwin to serve on the Business Advisory Council.

Those voting aye: Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman. President declared motion carried.

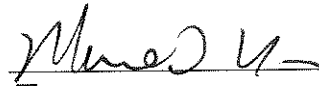
#21-023 ADJOURNMENT

Mr. Bunting moved and Mr. Swope seconded that the Organizational Meeting of the Board of Education be adjourned.

Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.



President



Treasurer

